

MEMO

TO : STUDENTS OF DRB-HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA

FROM : Nazru bin Haji Ismail
Registrar

DATE : 3 May 2019

RE : **COURTESY REMINDER**

Dear students,

Final examinations are just around the corner. Therefore, we would like to remind you to observe the followings:

1. Take a good care of your health and safety.
2. Stay focused on studying and revising.
3. Double check your examination schedule, venue and seating arrangement.
4. Be present outside of the examination venue at least 15 minutes before the exam begins.
5. Bring along with you the Student ID card and Examination Docket.
6. Please be appropriately attired as specified in the University dress code.
7. Retrain from copying or cheating during final examination. Any attempt of copying or cheating is regarded as a very serious offence and if established, will lead to disciplinary action by the university.

All the best and good luck for your examination!

For DRB-HICOM University of Automotive Malaysia.



NAZRU HAJI ISMAIL., PKT
Registrar