



**MEMORANDUM**  
**No: RO/ARU/16/2023**

**To** : **Students of DRB-HICOM University of Automotive Malaysia**

**From** : **Registrar (Acting)**

**Cc** : **Prof. Dato' Sr. Dr. Omar Osman - Vice Chancellor**  
**Dr. Aizuddin Abdul Rahman – Dean, Student Affairs Centre**  
**Fazlil Aslan Ismail – Head, Academic Management Centre**  
**All Staff**

**Date** : **07 August 2023**

**Subject** : **Postponement Class for 2023 Malaysian State Election**

Assalamualaikum w.b.t & greetings to all.

The University has agreed to postpone teaching and learning activities on **11 August 2023 (Friday)** to allow students to exercise their responsibility as voters in the Malaysian State Election, which is scheduled on 12 August 2023.

Hence, all teaching and learning activities will resume as scheduled on 14 August 2023 (Monday). The respective teaching staff shall plan accordingly to replace the class session.

Any related information, you may refer the contact details as provided in Table 1.

Stay safe & healthy!

Thank you

**Table 1: Contact Details**

<i>Matters Concerned</i>	<i>Officers</i>	<i>Phone No.</i>	<i>Email</i>
<b>Academic Management Centre ("AMC")</b> <ul style="list-style-type: none"> <li>▪ Academic affairs</li> <li>▪ Course registration</li> <li>▪ Class timetable</li> <li>▪ Teaching &amp; learning arrangement</li> </ul>	<u>Faculty of Business &amp; Management</u> Ms. Hadijah Mohd Noh	09-4242490	<a href="mailto:hadijah.noh@dhu.edu.my">hadijah.noh@dhu.edu.my</a>
	<u>Faculty of Engineering &amp; Technology</u> Ms. Safariza Yahya	09-4242421	<a href="mailto:safariza@dhu.edu.my">safariza@dhu.edu.my</a>
	<u>Research Management &amp; Postgraduate Centre</u> Ms. Hafizah Mohamed Said	09-4242738	<a href="mailto:hafizah@dhu.edu.my">hafizah@dhu.edu.my</a>
<b>Finance</b> <ul style="list-style-type: none"> <li>▪ Invoice</li> <li>▪ Payment</li> </ul>	Ms. Norazleena Abd Rahmat Ms. Nurulaini Marliyana Samsudin	09-4242464 09-4242462	<a href="mailto:norazleena@dhu.edu.my">norazleena@dhu.edu.my</a> <a href="mailto:marliyana@dhu.edu.my">marliyana@dhu.edu.my</a>
<b>Student Affairs Centre ("SAC")</b> <ul style="list-style-type: none"> <li>▪ Student affairs</li> <li>▪ Student welfare</li> <li>▪ Student activities</li> <li>▪ Student disciplinary</li> <li>▪ Alumni</li> </ul>	Mr. Muhammad Zakuan Ab Rahman Mr Muhamad Zul Nor Iqmal Jumaat Ms Nurul Syazwani Che Mat Roplan Mohd Zulhairi Izaan bin Anuar	09-4242687 09-4242429 09-4242693 09-4242565	<a href="mailto:zakuan@dhu.edu.my">zakuan@dhu.edu.my</a> <a href="mailto:iqmal@dhu.edu.my">iqmal@dhu.edu.my</a> <a href="mailto:syazwani@dhu.edu.my">syazwani@dhu.edu.my</a> <a href="mailto:zulhairi.izaan@dhu.edu.my">zulhairi.izaan@dhu.edu.my</a>
<b>University Village</b> <ul style="list-style-type: none"> <li>▪ Student accommodation</li> </ul>	<u>Tower 1</u> Mr Mohamad Haikal Imran Mohamed Zukini	09-4242644	<a href="mailto:haikal.imran@dhu.edu.my">haikal.imran@dhu.edu.my</a>
	<u>Tower 2 (Female Students)</u> Ms Sharifah Khyailhasma Syed Ahmad	09-4242686	<a href="mailto:khyailhasma@dhu.edu.my">khyailhasma@dhu.edu.my</a>
	<u>Tower 3 (Male Students)</u> Mr Mohd Nur Irsyaduddin Ismail	09-4242685	<a href="mailto:irsyad@dhu.edu.my">irsyad@dhu.edu.my</a>
<b>FOE</b>	Ms. Nur Izzati Syazwani Mohd Noor	09-4242788	<a href="mailto:izzati@dhu.edu.my">izzati@dhu.edu.my</a>
<b>FOB</b>	Mr Muhammad Asri Aminudin	09-4242353	<a href="mailto:asri@dhu.edu.my">asri@dhu.edu.my</a>
<b>Registry Office</b> <ul style="list-style-type: none"> <li>▪ Student registration</li> <li>▪ Student records</li> <li>▪ Examination management</li> </ul>	<u>Admission &amp; Record Unit</u> Ms. Syazwani Rijaluddin Ms. Wan Nurul Syafiqah Wan Abdul Samad Ms. Ida Natasha Hassanuddin Ms. Nor Izni Mohd Sham	09-4242432 09-4242412 09-4242624 09-4242435	<a href="mailto:wani.rijaluddin@dhu.edu.my">wani.rijaluddin@dhu.edu.my</a> <a href="mailto:syafiqah@dhu.edu.my">syafiqah@dhu.edu.my</a> <a href="mailto:ida.natasha@dhu.edu.my">ida.natasha@dhu.edu.my</a> <a href="mailto:izni@dhu.edu.my">izni@dhu.edu.my</a>
	<u>Examination Management Unit</u> Mr. Ahmad Faris Mohamed Shukri Mohamad Ms. Maizatul Shahira Bahajanuri	09-4242723 09-4242623	<a href="mailto:faris.shukri@dhu.edu.my">faris.shukri@dhu.edu.my</a> <a href="mailto:maizatul@dhu.edu.my">maizatul@dhu.edu.my</a>
<b>University Management Centre ("UMC")</b> <ul style="list-style-type: none"> <li>▪ Marketing &amp; student recruitment</li> <li>▪ Scholarship &amp; sponsorship affairs</li> <li>▪ International student affairs</li> </ul>	<u>Marketing &amp; Student Recruitment</u> Ms. Olivia Ms. Rohayu Rusli Ms. Nur Sarah Hannis Kamaruzaman Mr. Muhammad Ameer Fakhri Muhammad Shafiq Mr. Vinash A/L Munusamy Ms. Madihah Mat Daud	016-2119130 012-2635015 018-3136132 017-8836614 011-26243257 09-4242643	<a href="mailto:olivia@dhu.edu.my">olivia@dhu.edu.my</a> <a href="mailto:rohayu@dhu.edu.my">rohayu@dhu.edu.my</a> <a href="mailto:sarah@dhu.edu.my">sarah@dhu.edu.my</a> <a href="mailto:ameer.fakhri@dhu.edu.my">ameer.fakhri@dhu.edu.my</a> <a href="mailto:vinash@dhu.edu.my">vinash@dhu.edu.my</a> <a href="mailto:madihah@dhu.edu.my">madihah@dhu.edu.my</a>
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