



**MEMORANDUM**  
**No: RO/ARU/02/2022**

**To** : All Students of DRB-HICOM University of Automotive Malaysia

**From** : Registrar

**Cc** : Prof. Dato' Sr. Dr. Omar Osman - Vice Chancellor  
Dr. Aizuddin Abdul Rahman – Dean, Student Affairs Centre  
Fazlil Aslan Ismail – Head, Academic Management Centre  
All Staff

**Date** : 29 April 2022

**Subject** : Returning to Campus and Teaching & Learning for July 2022 Session

Assalamualaikum w.b.t & greetings to all.

In line with the current standard operating procedures announced by the Ministry of Higher Education and National Security Council, DRB-HICOM University is pleased to announce that teaching and learning activities for July 2022 Session will resume to normal in which there will be face-to-face classes.

Hence, students are required to plan for their returning to campus accordingly. Please alert for any notice to be posted pertaining this matter from time to time. All classes for July 2022 Session will commence from **27<sup>th</sup> June 2022 (Monday)** onwards. The Academic Management Centre (“AMC”) will announce release of class timetable.

Any related information, you may refer the contact details as provided in Table 1.

We also would like to take this opportunity to wish Selamat Hari Raya Aidilfitri to everyone celebrating. Please do so responsibly.

Stay safe & healthy!

Thank you.

**Table 1: Contact Details**

<i>Matters Concerned</i>	<i>Officers</i>	<i>Phone No.</i>	<i>Email</i>
<b>Academic Management Centre ("AMC")</b> <ul style="list-style-type: none"> <li>▪ Academic affairs</li> <li>▪ Course registration</li> <li>▪ Class timetable</li> <li>▪ Teaching &amp; learning arrangement</li> </ul>	Mr Fazlil Aslan Ismail	09-4242641	<a href="mailto:fazlil@dhu.edu.my">fazlil@dhu.edu.my</a>
	Ms Hadijah Mohd Noh (Faculty of Business & Management)	09-4242490	<a href="mailto:hadijah.noh@dhu.edu.my">hadijah.noh@dhu.edu.my</a>
	Ms Safariza Yahya (Faculty of Engineering & Technology)	09-4242421	<a href="mailto:safariza@dhu.edu.my">safariza@dhu.edu.my</a>
	Ms Hafizah Mohamed Said (Research Management & Postgraduate Centre)	09-4242738	<a href="mailto:hafizah@dhu.edu.my">hafizah@dhu.edu.my</a>
<b>Finance</b> <ul style="list-style-type: none"> <li>▪ Invoice</li> <li>▪ Payment</li> </ul>	Ms Norazleena Abd Rahmat Ms Nur Suhana Abdul Latif@Ya'acob Ainur Ms Nurulaini Marliyana Samsudin	09-4242464 09-4242473 09-4242462	<a href="mailto:norazleena@dhu.edu.my">norazleena@dhu.edu.my</a> <a href="mailto:suhana@dhu.edu.my">suhana@dhu.edu.my</a> <a href="mailto:marliyana@dhu.edu.my">marliyana@dhu.edu.my</a>
<b>Student Affairs Centre ("SAC")</b> <ul style="list-style-type: none"> <li>▪ Student affairs</li> <li>▪ Student welfare</li> <li>▪ Student activities</li> <li>▪ Student disciplinary</li> <li>▪ Alumni</li> </ul>	Cr Ataulah Anas Mr Nadzmi Syafiq Mohd Azmi Ms Nurul Syazwani Che Mat Roplan	09-4242619 09-4242726 09-4242693	<a href="mailto:ataullah@dhu.edu.my">ataullah@dhu.edu.my</a> <a href="mailto:nadzmi@dhu.edu.my">nadzmi@dhu.edu.my</a> <a href="mailto:syazwani@dhu.edu.my">syazwani@dhu.edu.my</a>
<b>University Village</b> <ul style="list-style-type: none"> <li>▪ Student accommodation</li> </ul>	Ms Sharifah Khyailhasma Mohd Nur Mr Mohd Nur Irsyaduddin Ismail Mr Muhammad Zakuan Ab Rahman	09-4242686 09-4242687 09-4242687	<a href="mailto:khyailhasma@dhu.edu.my">khyailhasma@dhu.edu.my</a> <a href="mailto:irsyad@dhu.edu.my">irsyad@dhu.edu.my</a> <a href="mailto:zakuan@dhu.edu.my">zakuan@dhu.edu.my</a>
<b>FOE</b> <b>FOB</b>	Ms Nur Izzati Syazwani Mohd Noor Mr Muhammad Asri Aminudin	09-4242788 09-4242353	<a href="mailto:izzati@dhu.edu.my">izzati@dhu.edu.my</a> <a href="mailto:asri@dhu.edu.my">asri@dhu.edu.my</a>
<b>Registrar's Office</b> <ul style="list-style-type: none"> <li>▪ Student registration</li> <li>▪ Student records</li> <li>▪ Examination management</li> </ul>	Ms Syazwani Rijaluddin Ms Aminah Ismail Ms Maizatul Shahira Bahajanuri Mr Ahmad Faris Mohamed Shukri Mohamad Ms Ida Natasha Hassanuddin	09-4242432 09-4242491 09-4242623 09-4242723 09-4242624	<a href="mailto:wani.rijaluddin@dhu.edu.my">wani.rijaluddin@dhu.edu.my</a> <a href="mailto:aminah@dhu.edu.my">aminah@dhu.edu.my</a> <a href="mailto:maizatul@dhu.edu.my">maizatul@dhu.edu.my</a> <a href="mailto:faris.shukri@dhu.edu.my">faris.shukri@dhu.edu.my</a> <a href="mailto:ida.natasha@dhu.edu.my">ida.natasha@dhu.edu.my</a>