NO: AMC/2021/007

DRB-HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA

MEMORANDUM

To	:	All Lecturers and Students
From	:	Muhd Fauzi Abdul Hamid Dean, Academic Management Centre (AMC)
Cc	:	Prof. Dato' Sr. Dr. Omar Osman - Vice Chancellor Associate Professor Ir. Hj. Shamil Hj. Abu Hassan – Deputy Vice Chancellor Associate Professor Safiza Simon – Registrar Ts. Mohd Azam Musa-Dean, Faculty of Engineering & Technology Norlianah Mohd Shah-Dean, Faculty of Business & Management Dr. Aizuddin Abdul Rahman – Dean, Student Affairs Centre All Staff
Date	:	8 April 2021
Subject	:	**CLASS RESCHEDULING FOR RAMADHAN 1442H FOR ACADEMIC SEMESTER 3 SESSION 2020/2021 (FEBRUARY 2021)**

Assalamualaikum w.b.t & Salam Sejahtera.

In conjunction with Ramadhan 1442H, please refer to below class rescheduling effective from **13 April 2021 until 12 May 2021** for Academic Semester 3 Session 2020/2021 (February 2021):

CURRENT TIMETABLE			RAMADHAN TIMETABLE		
09.00 am	-	10.00 am	08.30 am	-	09.20 am
10.00 am	-	11.00 am	09.20 am	-	10.10 am
11.00 am	-	12.00 am	10.10 am	-	11.00 am
12.00 pm	-	01.00 pm	11.00 am	-	11.50 am
01.00 pm	-	02.00 pm	11.50 am	-	12.40 pm
02.00 pm	-	03.00 pm	12.40 pm	-	01.30 pm
03.00 pm	-	04.00 pm	01.30 pm	-	02.20 pm
04.00 pm	-	05.00 pm	02.20 pm	-	03.10 pm
05.00 pm	-	06.00 pm	03.10 pm	-	04.00 pm

For any enquiry, you may contact your respective lecturer or any relevant contact personnel as listed in the table attached.

RAMADHAN MUBARAK

Warm Regards

Table 1: Contact Details

Matters Concerned	*Officers*	*Phone No.*	*Email*
Academic Management Centre ("AMC") ▪ *Academic affairs* ▪ *Course registration* ▪ *Class timetable* ▪ *Teaching & learning arrangement*	Ms. Hadijah Mohd Noh (Faculty of Business & Management) Ms. Safariza Yahya (Faculty of Engineering & Technology)	09-4242490 09-4242421	hadijah.noh@dhu.edu.my safariza@dhu.edu.my
Student Affairs Centre ("SAC") ▪ *Student affairs* ▪ *Student welfare* ▪ *Student activities* ▪ *Student disciplinary*	Cr Ataullah Anas Mr. Nadzmi Syafiq Mohd Azmi	09-4242619 09-4242726	ataullah@dhu.edu.my nadzmi@dhu.edu.my
University Village ▪ *Student accommodation*	Ms. Sharifah Khyaillahasma Mohd Nur Mr. Mohd Nur Irsyaduddin Ismail Mr. Muhammad Zakuan Ab Rahman	09-4242686 09-4242687 09-4242687	khyaillahasma@dhu.edu.my irsyad@dhu.edu.my zakuan@dhu.edu.my
FOE ***FOB***	Ms. Nur Izzati Syazwani Mohd Noor Mr. Muhammad Asri Aminudin	09-4242788 09-4242353	izzati@dhu.edu.my asri@dhu.edmy
Registrar's Office ▪ *Student registration* ▪ *Student records* ▪ *Examination management*	Ms. Masita Khalijah Johari Mr. Ahmad Faris Mohamed Shukri Mohamad Ms. Aminah Ismail Ms. Maizatul Shahira Bahajanuri Ms. Ida Natasha Hassanuddin	09-4242531 09-4242491 09-4242623 09-4242723 09-4242624	masita@dhu.edu.my faris.shukri@dhu.edu.my aminah@dhu.edu.my maizatul@dhu.edu.my ida.natasha@dhu.edu.my
University Management Centre ("UMC") ▪ *Marketing & Student Recruitment* ▪ *Scholarship & sponsorship affairs* ▪ *International student affairs*	Ms. Nur Farahanim Norisham Ms. Wan Nurul Syafiqah Wan Abdul Samad Ms. Madihah Daud	09-4242422 09-4242412 09-4242643	farahanim@dhu.edu.my syafiqah@dhu.edu.my madihah@dhu
Finance ▪ ***Tuition fees*** ▪ ***Other fees***	Ms. Norazleena Binti Abd Rahmat Ms. Nur Suhana Binti Abdul Latif@Ya'acob Ms. Ainur Syahida Binti Shaharuddin	09-4242464 09-4242473 09-4242467	norazleena@dhu.edu.my suhana@dhu.edu.my ainursyahida@dhu.edu.my