

MEMORANDUM
No: RO/ARU/06/2021

To : All Students – DRB-HICOM University of Automotive Malaysia

From : Registrar

Cc : Prof. Dato’ Sr. Dr. Omar Osman - Vice Chancellor
Assoc. Prof. Ir. Hj. Shamil Hj. Abu Hassan – Deputy Vice Chancellor
Mr. Muhd Fauzi Abdul Hamid – Dean, Academic Management Centre
Dr. Aizuddin Abdul Rahman – Dean, Student Affairs Centre
All Staff

Date : 15 March 2021

Subject : Notification of Academic Calendar for Foundation Programmes (April 2021 Intake) Session 2021/2022

Assalamualaikum w.b.t & Greetings to all.

This is to notify, the approved Academic Calendar for Foundation programmes (April 2021 Intake) session 2021/2022 for your reference.

ACTIVITIES	SEMESTER 1 (2021/2022)	SEMESTER 2 (2021/2022)	SEMESTER 3 (2021/2022)
New Student Registration	22 Apr 2021	5 Aug 2021	
Continuing Student Registration	-	8 Aug 2021	21 Nov 2021
Add Courses	26 Apr 2021 – 9 May 2021 (2 Weeks)	9 Aug 2021 – 12 Aug 2021 (2 Weeks)	22 Nov 2021 – 5 Dec 2021 (2 Weeks)
Drop Courses	26 Apr 2021 – 23 May 2021 (4 Weeks)	9 Aug 2021 – 22 Aug 2021 (4 Weeks)	22 Nov 2021 – 19 Dec 2021 (4 Weeks)
Classes	26 Apr 2021 – 18 Jul 2021 (12 Weeks)	9 Aug 2021 – 31 Oct 2021 (12 Weeks)	22 Nov 2021 – 13 Feb 2022 (12 Weeks)
Revision & Final Assessment	19 Jul 2021 – 1 Aug 2021 (2 Weeks)	1 Nov 2021 – 14 Nov 2021 (2 Weeks)	14 Feb 2022 – 27 Feb 2022 (2 Weeks)
Semester Break	2 Aug 2021 - 8 Aug 2021 (1 Week)	15 Nov 2021 – 21 Nov 2021 (1 Week)	28 Feb 2022 – 6 Mar 2022 (1 Week)

Any related information, you may refer the contact details as provided in Table 1.

Thank you.

Table 1: Contact Details

Matters Concerned	Officers	Phone No.	Email
Academic Management Centre ("AMC") <ul style="list-style-type: none"> ▪ Academic affairs ▪ Course registration ▪ Class timetable ▪ Teaching & learning arrangement 	<p>Ms Hadijah Mohd Noh (Faculty of Business & Management)</p> <p>Ms Safariza Yahya (Faculty of Engineering & Technology)</p>	<p>09-4242490</p> <p>09-4242421</p>	<p>hadijah.noh@dhu.edu.my</p> <p>safariza@dhu.edu.my</p>
Student Affairs Centre ("SAC") <ul style="list-style-type: none"> ▪ Student affairs ▪ Student welfare ▪ Student activities ▪ Student disciplinary 	<p>Cr Atullah Anas</p> <p>Mr Nadzmi Syafiq Mohd Azmi</p>	<p>09-4242619</p> <p>09-4242726</p>	<p>atullah@dhu.edu.my</p> <p>nadzmi@dhu.edu.my</p>
University Village <ul style="list-style-type: none"> ▪ Student accommodation 	<p>Ms Sharifah Khyaillassma Mohd Nur</p> <p>Mr Mohd Nur Irsyaduddin Ismail</p> <p>Mr Muhammad Zakuan Ab Rahman</p>	<p>09-4242686</p> <p>09-4242687</p> <p>09-4242687</p>	<p>khyaillassma@dhu.edu.my</p> <p>irsyad@dhu.edu.my</p> <p>zakuan@dhu.edu.my</p>
FOE FOB	<p>Ms Nur Izzati Syazwani Mohd Noor</p> <p>Mr Muhammad Asri Aminudin</p>	<p>09-4242788</p> <p>09-4242353</p>	<p>izzati@dhu.edu.my</p> <p>asri@dhu.edu.my</p>
Registrar's Office <ul style="list-style-type: none"> ▪ Student registration ▪ Student records ▪ Examination management 	<p>Ms Masita Khalijah Johari</p> <p>Mr Ahmad Faris Mohamed Shukri Mohamad</p> <p>Ms Aminah Ismail</p> <p>Ms Maizatul Shahira Bahajanuri</p> <p>Ms Ida Natasha Hassanuddin</p>	<p>09-4242531</p> <p>09-4242491</p> <p>09-4242623</p> <p>09-4242723</p> <p>09-4242624</p>	<p>masita@dhu.edu.my</p> <p>faris.shukri@dhu.edu.my</p> <p>aminah@dhu.edu.my</p> <p>maizatul@dhu.edu.my</p> <p>ida.natasha@dhu.edu.my</p>
University Management Centre ("UMC") <ul style="list-style-type: none"> ▪ Marketing & Student Recruitment ▪ Scholarship & sponsorship affairs ▪ International student affairs 	<p>Ms Nur Farahanim Norisham</p> <p>Ms Wan Nurul Syafiqah Wan Abdul Samad</p> <p>Ms Madihah Daud</p>	<p>09-4242422</p> <p>09-4242412</p> <p>09-4242643</p>	<p>farahanim@dhu.edu.my</p> <p>syafiqah@dhu.edu.my</p> <p>madihah@dhu.edu.my</p>
Finance <ul style="list-style-type: none"> ▪ Invoice ▪ Payment 	<p>Ms Norazleena Binti Abd Rahmat</p> <p>Ms Nur Suhana Binti Abdul Latif@Ya'acob</p> <p>Ms Ainur Syahida Binti Shahrudin</p>	<p>09-4242464</p> <p>09-4242473</p> <p>09-4242467</p>	<p>norazleena@dhu.edu.my</p> <p>suhana@dhu.edu.my</p> <p>ainursyahida@dhu.edu.my</p>