



Memorandum

To : All Students

From : En. Muhd Fauzi Abdul Hamid - Dean, Academic Management Centre

Cc : Prof. Dato' Sr. Dr. Omar Osman - Vice Chancellor
Associate Professor Ir. Hj. Shamil Hj. Abu Hassan – Deputy Vice Chancellor
Associate Professor Safiza Simon – Registrar
Dr. Aizuddin Abdul Rahman – Dean, Student Affairs Centre
All Staff

Date : 11 January 2021

Subject: New Clause to Student Handbook - Failure of Assigned Continuous Assessment Submission vs. Barring from Final Assessment/Examination.

This memorandum serves as an addendum to the student handbook under Clause 2.2 Academic Administration.

Details of the new clause are as follows;

2.2.8 Submission of Assigned Continuous Assessments

2.2.8.1 Students are required to submit all assigned continuous assessments by the deadline as stipulated by the lecturer.

2.2.8.2 A student who fails to submit any assigned continuous assessment may be barred from the final exam or final assessment.

Please be informed that this new rule is effective immediately from the date of this memorandum.

Feel free to contact us should you need any clarification.

Contact details are per Table 1 enclosed.

Thank you.

Enc. Table 1 – Contact Details

Table 1 : Contact Details

Matters	PIC	Phone No,	Email
Academic	Hafizah Binti Mohamed Said (Faculty of Engineering & Technology)	09-4242738	hafizah@dhu.edu.my
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