

# COURSE OFFERING FORM

**Note:**

1. Programme Coordinator to complete this form and submit to Academic Executive for Course Offering process before Pre-Registration period.

**PART A: FOR PROGRAMME COORDINATOR TO COMPLETE**

Programme : **FOUNDATION IN BUSINESS**

Academic session :  Semester 1 2020/2021 (Jul)  Semester 2 2020/2021 (Oct)  Semester 3 2020/2021(Apr)

No	Course Code	Course Name	Credit Hours	Assessment (%)		Semester (v) which applicable					Lecturer's Name	Remarks/ No of student
				Coursework	Final Exam	1	2	3	4	5		
1	FEML1013	English 1 (pre-req)	3	40%	60%	√					Language Lecturer	TBC
2	FMGT0013	Business Administration 1 (pre-req)	3	50%	50%	√					FOB Lecturer	TBC
3	FFAR0014	Introduction to Accounting (pre-req)	4	50%	50%	√					FOB Lecturer	TBC
4	FMTH1044	Fundamental Mathematics 1 (pre-req)	4	50%	50%	√					FOE Lecturer	TBC
5	MPU2133	U1 Malay Language for Communication 1 (Optional)	3	70%	30%	√					Language Lecturer	TBC
7	MPU2163	U1 Pengajian Malaysia 2	3	70%	30%	√					MPU Lecturer	TBC
1	FMGT0023	Business Administration 2	3	50%	50%		√				FOB Lecturer	TBC
2	FECO0013	Principles of Economics	3	50%	50%		√				FOB Lecturer	TBC
3	FMKT0013	Introduction to Marketing	3	50%	50%		√				FOB Lecturer	TBC
4	FCMP1022	Computer Application for Business	2	50%	50%		√				FOE Lecturer	TBC
5	FEML1023	English 2	3	40%	60%		√				Language Lecturer	TBC
6	FMGT0033	Introduction to Management	3	50%	50%		√				FOB Lecturer	TBC