COURSE OFFERING FORM

Note:

1. Coordinator of Cluster to complete this form and submit to Academic Executive for Course Offering process before Pre-Registration period.

PART A: FOR COORDINATOR OF CLUSTER TO COMPLETE

Programme : **DIPLOMA IN AUTOMOTIVE RETAIL MANAGEMENT (DRM) - FULL TIME**

Academic session : Semester 1 Semester 2 Semester 3 2 0 2 0 / 2 0 2 1

No	Course Code (Old/New)	Course Name (Old/New)	Credit Hours	Assessment (%)				Remarks/									
							(v) which applicable										
				Coursework	Final Exam	1	2	3	4	5	6	7	8	9	10	11	No of student
1	DLET1012	Introductory English	2	100%	0%	٧											
2	DCMP1012	Computer Application	2	60%	40%	٧											
3	MPU2163	Pengajian Malaysia	3	70%	30%	٧											
4	MPU2133	Malay Language for Communication 1	3	70%	30%												
5	DLBM1022	Business Communication	2	60%	40%		1										
6	MPU2232	Thinking Skills	_	70%	30%		1	1									
7	MPU2212	Bahasa Kebangsaan A	2	70%	30%												
8	DLBM1032	Business Writing	2	60%	40%												
9	MPU2322	Constitution and Society	2	70%	30%												
10	DDVT1012	Fundamental of Automotive Technology	2	60%	40%		1	1									
11	DSFY1012	Safety, Health and Environment	2	60%	40%			1	1	3							
12	DQLT1012	Introduction to Quality Management System	2	60%	40%												
13	DMGM2092	Emerging Issues and Technology in Automotive Industry	2	60%	40%					3							
14	DQMT1013	Business Mathematics	3	60%	40%	٧	1										
15	DFAR1013	Introduction to Financial Accounting	3	60%	40%	٧	1										
16	DLAW1013	Business Law	3	60%	40%			1	1								
17	DMGT1043	Introduction to Customer Relationship Management	3	60%	40%												
18	DMAF1033	Fundamental of Costing	3	60%	40%				1								
19	DMGT1073	Business Ethics	3	60%	40%				1	3							
20	DMGT1053	Strategic Management of Retailing	3	60%	40%					3							
21	DRSH1014	Research Project	4	100%	0%												
22	DINT1014	Internship Programme	4	100%	0%												
		CO-CURRICULUM (OPTIONAL)															
23	MPU2422/MPU2432	Pembangunan Masyarakat 1 / 2	2	100%	0%			1	1								
	MPU2442/MPU2452	Siswaniaga 1 / 2	2	100%	0%												
		ADI	DITIONAL COUR	SE OFFERING													
	DRLM1023	After Sales Services Management	3	60%	40%		1	1	1	3							
	DRLM1033	Vehicle Sales Management	3	60%	40%					3							

COURSE OFFERING FORM

Note:

1. Coordinator of Cluster to complete this form and submit to Academic Executive for Course Offering process before Pre-Registration period.

PART A: FOR COORDINATOR OF CLUSTER TO COMPLETE

Programme : **DIPLOMA IN AUTOMOTIVE RETAIL MANAGEMENT (DRM) - PART TIME**

No	Course Code (Old/New)	Course Name (Old/New)	Credit Hours	Assessment (%)			Semester (v) which applicable										Remarks/ No of student
				Coursework	Final Exam	1	2	3	4	5	6	7	8	9	10	11	
1	DLET1012	Introductory English	2	100%	0%	٧											
2	DCMP1012	Computer Application	2	60%	40%	٧											
3	MPU2163	Pengajian Malaysia	- 3	70%	30%	٧											
4	MPU2133	Malay Language for Communication 1		70%	30%												
		CO-CURRICULUM (OPTIONAL)															
ADDITIONAL COURSE OFFERING																	
	·																