

COURSE OFFERING FORM

Note:

1. Coordinator of Cluster to complete this form and submit to Academic Executive for Course Offering process before Pre-Registration period.

PART A: FOR COORDINATOR OF CLUSTER TO COMPLETE

Programme : **DIPLOMA IN PROCUREMENT MANAGEMENT (DPV) - FULL TIME**

Academic session : **Semester 1** Semester 2 Semester 3 **2 0 2 0 / 2 0 2 1**

No	Course Code (Old/New)	Course Name (Old/New)	Credit Hours	Assessment (%)		Semester (v) which applicable											Remarks/ No of student		
				Coursework	Final Exam	1	2	3	4	5	6	7	8	9	10	11			
1	DLET1012	Introductory English	2	100%	0%	√													
	DCMP1012	Computer Application	2	60%	40%	√													
	MPU2163	Pengajian Malaysia	3	70%	30%	√													
	MPU2133	Malay Language for Communication 1		70%	30%														
	DLBM1022	Business Communication	2	60%	40%		1												
	MPU2232	Thinking Skills	2	70%	30%		1												
2	MPU2212	Bahasa Kebangsaan A		70%	30%														
	DLBM1032	Business Writing	2	60%	40%														
	MPU2322	Constitution and Society	2	70%	30%				3										
	DDVT1012	Fundamental of Automotive Technology	2	60%	40%		1		3										
	DSFY1012	Safety, Health and Environment	2	60%	40%		1		3		1								
3	DQMT1013	Business Mathematics	3	60%	40%	√	1				1								
4	DFAR1013	Introduction to Financial Accounting	3	60%	40%	√	1				1								
5	DLAW1013	Business Law	3	60%	40%				3		1								
6	DMAF1033	Fundamental of Costing	3	60%	40%				3		1								
12	DQLT1012	Introduction to Quality Management System	2	60%	40%														
13	DHRM1013	Human Resource Management	3	60%	40%														
14	DBC2623/DMGT1033	Entrepreneurship & Innovation/Entrepreneurship	3	60%	40%														
15	DTRM1033	Logistics and Transportation Management	3	60%	40%														
16	DBG1103/DFIN1013	Introduction to Finance	3	60%	40%														
17	DMGM2092	Emerging Issues and Technology in Automotive Industry	2	60%	40%														
18	DMGT1073	Business Ethics	3	60%	40%														
19	DMGT1063	Negotiation Skills	3	60%	40%														
20	DRSH1014	Research Project	4	100%	0%														
21	DHH3014/DINT1014	Internship Programme	4	100%	0%										1		1		
CO-CURRICULUM (OPTIONAL)																			
22	MPU2422/MPU2432	Pembangunan Masyarakat 1 / 2	2	100%	0%				3										
	MPU2442/MPU2452	Siswaniaga 1 / 2		100%	0%														
ADDITIONAL COURSE OFFERING																			