

# COURSE OFFERING FORM

**Note:**

1. Coordinator of Cluster to complete this form and submit to Academic Executive for Course Offering process before Pre-Registration period.

**PART A: FOR COORDINATOR OF CLUSTER TO COMPLETE**

Programme : **BACHELOR OF BUSINESS ADMINISTRATION (HONS) OPERATION MANAGEMENT - BBOM - FULL TIME**

Academic session : **Semester 1** Semester 2 Semester 3 **2 0 2 0 / 2 0 2 1**

No	Course Code (Old/New)	Course Name (Old/New)	Credit Hours	Assessment (%)		Semester (v) which applicable											Remarks/ No of student			
				Coursework	Final Exam	1	2	3	4	5	6	7	8	9	10	11				
1	MPU3113	Hubungan Etnik	3	70%	30%	√														
2	MPU3173	Malaysian Studies		70%	30%															
3	MPU3123	Tamadun Islam & Tamadun Asia (TITAS)	3	70%	30%	√														
4	MPU3143	Malay Language for Communication 2		70%	30%															
5	BYBC1013	English for Business Communications	3	100%	0%	√														
6	BYBS1023	English for Business Studies	3	100%	0%															
7	MPU3242	Time Management	2	70%	30%															
8	MPU3312	The Development of Science and Human Civilization	2	70%	30%															
9	BSFY3023	Automotive Industry Environment	3	60%	40%															
10	BMIS3013	Introduction to Management Information Systems	3	60%	40%	√														
11	BQMT3013	Business Mathematics	3	60%	40%	√														
12	BFAR3013	Introduction to Financial Accounting	3	40%	60%	√														
13	BPOM3013	Operations Management 1	3	60%	40%					2										
14	BLAW3013	Business Law	3	60%	40%					2										
15	BPOM3063	Project Management	3	60%	40%					3										
16	BPOM3023	Total Quality Management	3	60%	40%					3										
17	BPOM3073	Operation Management 2	3	60%	40%															
18	BHRM3023	Human Resource Management	3	60%	40%					3TC										
19	BMGT3093	Business Ethics	3	60%	40%					2										
20	BQMT3043	Management Science	3	60%	40%					3										
21	BPOM3113	Lean Operations	3	60%	40%															
22	BMGT3123	Research Methodology	3	100%	0%															
23	BPOM3163	Cases and Practices in Automotive Business (Operation)	3	100%	0%															
24	BRSH3013	Final Project	3	100%	0%															
25	BBIN3016	Internship	6	100%	0%															
		<b>CO-CURRICULUM (OPTIONAL)</b>																		
26	MPU3422/MPU3432	Pembangunan Masyarakat 1 / 2	2	100%	0%					3										
	MPU3442/MPU3452	Siswaniaga 1 / 2		100%	0%															
	MPU3462/MPU3472	Siswa Siswi Pertahanan Awam Malaysia 1/2	6	100%	0%															
<b>ADDITIONAL COURSE OFFERING</b>																				