

COURSE OFFERING FORM

Note:

1. Coordinator of Cluster to complete this form and submit to Academic Executive for Course Offering process before Pre-Registration period.

PART A: FOR COORDINATOR OF CLUSTER TO COMPLETE

Programme : **BACHELOR OF BUSINESS ADMINISTRATION (HONS) IN MANAGEMENT - BBAM - FULL TIME**

Academic session : **Semester 1** Semester 2 Semester 3 **2 0 2 0 / 2 0 2 1**

No	Course Code (Old/New)	Course Name (Old/New)	Credit Hours	Assessment (%)		Semester (v) which applicable											Remarks/ No of student		
				Coursework	Final Exam	1	2	3	4	5	6	7	8	9	10	11			
1	MPU3113	Hubungan Etnik	3	70%	30%	√													
2	MPU3173	Malaysian Studies		70%	30%														
3	MPU3123	Tamadun Islam & Tamadun Asia (TITAS)	3	70%	30%	√													
4	MPU3143	Malay Language for Communication 2		70%	30%														
5	BYBC1013	English for Business Communications	3	100%	0%	√													
6	BYBS1023	English for Business Studies	3	100%	0%														
7	MPU3242	Time Management	2	70%	30%			1											
8	MPU3312	The Development of Science and Human Civilization	2	70%	30%			1											
9	BSFY3023	Automotive Industry Environment	3	60%	40%														
10	BMIS3013	Introduction to Management Information Systems	3	60%	40%	√		2											
11	BQMT3013	Business Mathematics	3	60%	40%	√		2											
12	BFAR3013	Introduction to Financial Accounting	3	40%	60%	√		2											
13	BECO3023	Principles of Macroeconomics	3	60%	40%			3											
14	BMAF3053	Introduction to Costing	3	60%	40%			3	6										
15	BMGT2023/BPOM3013	Operations Management 1	3	60%	40%			3	6	2				1					
16	BLAW2013/BLAW3013	Business and Consumer Law / Business Law	3	60%	40%			1	6		1		1						
17	BPOM3023	Total Quality Management	3	60%	40%				6	2									
18	BMGT2033/BHRM3023	Human Resource Management	3	60%	40%				6	4	5		1						
19	BMGT3093	Business Ethics	3	60%	40%					2	6								
20	BMGT6313/BMGT3033	Leadership and People Management	3	60%	40%					4	6		2						
21	BBAM3033/BMGT3103	Negotiation and Conflict Management	3	60%	40%					4	6	3	1						
22	BBGM3053/BMGT3113	Business, Society and Sustainability	3	60%	40%														
23	BMGT3063	Strategic Management	3	60%	40%					2			1						
24	BMGT3073	Management Skills Seminar	2	60%	40%					2	6	3							
25	BMGT3123	Research Methodology	3	60%	40%					1		3							
26	BMGT3133	Cases and Practices in Automotive Business	3	100%	0%					1		3							
27	BBAM3123	Final Project Paper	3	100%	0%								1						
28	BBGM3016	Internship	6	100%	0%														
CO-CURRICULUM (OPTIONAL)																			
29	MPU3422/MPU3432	Pembangunan Masyarakat 1 / 2	2	100%	0%				6										
	MPU3442/MPU3452	Siswaniaga 1 / 2		100%	0%														
	MPU3462/MPU3472	Siswa Siswi Pertahanan Awam Malaysia 1/2	6	100%	0%														
ADDITIONAL COURSE OFFERING																			

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PART A: FOR COORDINATOR OF CLUSTER TO COMPLETE

Programme : **BACHELOR OF BUSINESS ADMINISTRATION (HONS) IN MANAGEMENT - BBAM - PART TIME**

Academic session : **Semester 1** Semester 2 Semester 3 **2 0 2 0 / 2 0 2 1**

No	Course Code (Old/New)	Course Name (Old/New)	Credit Hours	Assessment (%)		Semester (v) which applicable											Remarks/ No of student				
				Coursework	Final Exam	1	2	3	4	5	6	7	8	9	10	11					
1	MPU3113	Hubungan Etnik	3	70%	30%	√															
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CO-CURRICULUM (OPTIONAL)																					
ADDITIONAL COURSE OFFERING																					